

APPENDIX J

QUOTATION FORM - REVISED

COMPANY NAME: _____

Bidder shall supply all required information and price for each line item. No partial bids will be allowed. DO NOT ALTER THE QUOTATION FORM IN ANY WAY. **Failure to comply with the above will be considered non-responsive and may disqualify your bid. Prices below are to be all inclusive, including materials and installation labor cost.**

Elevator Modernization at Bethesda-Chevy Chase High School

Item

Description

1. Design and perform the modernization of Passenger elevator at **Bethesda-Chevy Chase High School** as specified herein. Work to begin on site **June 22, 2026** and equipment shall be installed, operational, and State accepted for use by MCPS on or before **August 14, 2026**. This project shall be 100% completed as specified on or before **August 24, 2026**. This includes but not limited to all closeout tasks, punch out corrections, final inspections, demonstrations, training, documentation, equipment, etc.

\$ _____

Number work days required to complete replacement: _____

2.

Unit Prices

These unit prices shall be used for change-order work as may be required to address unknown conditions such as re-drilling well hole, providing additional casing etc. These unit prices shall be used for change-order work as may be required to address unknown conditions such as re-drilling well hole, providing additional casing etc.

Description Unit Prices

HOURLY RATES: Regular Hourly rate will represent work performed Monday through Friday, 6:00 AM until 6:00 PM. Overtime hourly rate will represent work performed Monday through Friday 6:00 PM until 6:00 AM including weekends and all MCPS holidays.

- a. **Unit Price for Elevator Modernization Team per hour**
(Includes 1 mechanic and 1 helper)

Regular Rate: \$ _____

Overtime Rate: \$ _____

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QUOTATION FORM – CONTINUE (2 of 6)

COMPANY NAME: _____

<u>Item #</u>	<u>Description</u>
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3.	<u>MONTHLY MAINTENANCE & SERVICE AGREEMENT SEGREGATED COST</u>
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The segregated monthly cost is to provide preventive maintenance and service for a period of two-years as specified herein. (**Approved monthly service invoices will be paid monthly by MCPS as services are provided throughout the term.**) Please send all invoices to Mr. Bill Parsons, 8301 Turkey Thicket Drive, Building A, 1st Floor, Gaithersburg, Maryland 20879

\$ _____ per month

Do not include monthly cost in item #1

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COMPANY NAME: _____

MCPS has introduced a new program geared to offer our scholars the opportunity to gain experience with employers before they leave high school by participating in programs such as apprenticeship, internship, site-based work experience and other available programs.

If awarded for the subject bid will be interested willing to offer an MCPS student this opportunity.

If so would you please open the below link and fill out the google sheet, if you are not able to participate please respond to this email at your earliest convenience.

<https://www.montgomeryschoolsmd.org/departments/work-based-learning/employers/>

A negative reply will not adversely affect consideration of your bid response.

Yes, I am interested _____

No, I am unable to participate _____

- **ALL EQUIPMENT AND MATERIALS SHALL BE AVAILABLE FOR COMPLETION PER SCHEDULE. BIDDER HAS WRITTEN CONFIRMATION FROM THE MANUFACTURER THAT THE MATERIALS WILL BE DELIVERED IN TIME TO MEET THE COMPLETION DATE?**

YES _____ **NO** _____

- **HAS BIDDER EVER HAD LATE CHARGES DEDUCTED AS A RESULT OF FAILURE TO COMPLETE AS CONTRACTED?**

YES _____ **NO** _____

- **HAS THE BIDDER INCLUDED WITH THEIR BID MANUFACTURER'S LITERATURE FOR PRODUCT OFFERED?**

YES _____ **NO** _____

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COMPANY NAME: _____

- **IS THE BIDDER AN AUTHORIZED REPRESENTATIVE AND INSTALLER OF THE MCPS APPROVED PRODUCT OFFERED?**

YES _____ NO _____

- **IS A COPY OF THE MARYLAND CONTRACTORS LICENSE SUPPLIED WITH BID SUBMISSION?**

YES _____ NO _____

- **HAS THE BIDDER SUBMITTED A COPY OF THE MARYLAND ELEVATOR CONTRACTOR LICENSE?**

YES _____ NO _____

- **HAS BIDDER INCLUDED WITH THEIR BID SUBMISSION A LETTER CERTIFYING THEY ARE A FULL TIME ELEVATOR COMPANY ENGAGED IN THE REPAIRS, REPLACEMENTS AND NEW INSTALLATION OF ELEVATOR SYSTEMS REQUIRING FULL TIME TECHNICAL PERSONNEL AND THAT THE COMPANY HAS BEEN IN BUSINESS A MINIMUM OF FIVE YEARS AND HAVE A MINIMUM OF FIVE YEARS EXPERIENCE PERFORMING THE TYPE OF WORK SPECIFIED HEREIN.**

YES _____ NO _____

- **HAS THE BIDDER VISITED THE JOB SITE AND PERFORMED A COMPREHENSIVE FIELD INVESTIGATION ALONG WITH TAKING FIELD MEASURES BEFORE SUBMITTING THEIR BID?**

YES _____ NO _____

- **HAS THE BIDDER REVIEWED THE BIDDING DOCUMENT AND DRAWINGS IN DETAIL PRIOR TO SUBMITTING THEIR BID?**

YES _____ NO _____

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COMPANY NAME: _____

- **HAS THE BIDDER VERIFIED PRODUCTS OFFERED ARE COMPATIBLE WITH EXISTING PRODUCTS AND THE BIDDER IS AWARE OF THE CONDITIONS UNDER WHICH THE WORK WILL BE PERFORMED?**

YES _____ NO _____

- **HAS BIDDER FAMILIARIZED THEMSELVES WITH THE ANNOTATED CODE OF MARYLAND SECTION 11-722 AND HAVE SCREENED THEIR WORK FORCES, ENSURING NO REGISTERED SEX OFFENDER WILL BE PERFORMING WORK AT ANY MCPS FACILITY?**

YES _____ NO _____

- **HAS BIDDER COMPLETED CONTRACTOR OBLIGATION REGARDING CRIMINAL RECORDS OF INDIVIDUALS ASSIGNED TO WORK AT MCPS FACILITIES AND PROPERTIES?**

YES _____ NO _____

- **IS THE BIDDER A MINORITY BUSINESS ENTERPRISE? This will not affect consideration of your bid response**

YES _____ NO _____

IF YES, PLEASE PROVIDE MARYLAND DEPARTMENT OF TRANSPORTATION

CERTIFICATION NUMBER_____

- **ASBESTOS FREE MATERIALS: THE BIDDER HAS REVIEWED THE MATERIAL LABORATORY TESTING REQUIREMENTS FOR THE LIST OF MATERIAL SPECIFIED HEREIN TO CONFIRM THEY DO NOT HAVE ASBESTOS? THE SUCCESSFUL CONTRACTOR AGREES THEY WILL SUBMIT ASBESTOS FREE VERIFICATION FORM AS SPECIFIED HEREIN.**

YES _____ NO _____

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QUOTATION FORM - CONTINUED (Page 6 of 6)

COMPANY NAME: _____

CHECK OFF LIST FOR MANDATORY BID SUBMITTAL

Mandatory Submittals Check List:

_____	Signed Invitation for Bid, including Non-Debarment Acknowledgement
_____	Quotation Form (Pages 1-6)
_____	Addenda and Errata (If any, contractor is responsible to confirm)
_____	Licenses: Maryland Construction Business License
_____	State of Maryland Elevator Contractor License
_____	Statement of Experience and years in Business
_____	Manufacturer Authorization Letter
_____	MBE D-1A
_____	Bid Bond
_____	Reference